

CIVIC AFFAIRS16 May 2016
6.00 - 6.15 pm

Present: Councillors McPherson (Chair), Benstead (Vice-Chair), Cantrill, Holt, Robertson and Sinnott

Officers:

Chief Executive: Antoinette Jackson
Head of Legal Services: Simon Pugh
Committee Manager: Sarah Steed
Democratic Services Manager: Gary Clift

Other Person Present:

Independent Person: Sean Brady

FOR THE INFORMATION OF THE COUNCIL**16/65/Civ Apologies for Absence**

Apologies were received from Rob Bennett (Deputy Independent Person).

16/66/Civ Declarations of Interest

No declarations were made.

16/67/Civ Minutes of Previous Meeting

The minutes of the meeting held on the 17 February 2016 were approved and signed as a correct record.

16/68/Civ Public Questions

There were no public questions.

16/69/Civ Constitutional Changes

The Committee noted the Leaders approval of the following Councillors to the Executive and noted the revisions made to the Executive Councillor Portfolios. The Opposition Spokes were noted.

The Executive		Opposition Spokes
Leader & Exec Cllr for Strategy & Transformation	Lewis Herbert	Bick
Exec Cllr for City Centre & Public Places	Carina O'Reilly	Austin
Exec Cllr for Finance and Resources	Richard Robertson	Cantrill
Exec Cllr for Housing and Deputy Leader	Kevin Price	Avery
Exec Cllr for Environment & Waste	Peter Roberts	Gehring
Exec Cllr for Planning Policy & Transport	Kevin Blencowe	Bick
Exec Cllr for Communities	Richard Johnson	O'Connell

Changes to Executive Councillor Responsibilities

The Leader of the Council made the following changes to portfolios for 2016/17.

1) From Executive Councillor for Strategy & Transformation (Leader of the Council) to Executive Councillor for Finance & Resources:

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- corporate implementation of improvements and efficiency reviews within the City Council, and the development and monitoring of core performance indicators and targets

The exercise of the Council's functions and the delivery of services including

- Business Transformation – internal service reviews

The development, implementation and monitoring of the Council's plans, policies and strategies relating to:

- Corporate and support services under "Functions and Services" below.
- Procurement (at a strategic level - oversight of individual procurement exercises will remain with the portfolio-holder for the relevant service area).

Corporate and Other Services

- ~~The main Guildhall Reception and switchboard services [deleted as repeats previous bullet]~~
- Council strategy to expand trading activities and additional income generation opportunities, including responsibility for those which do not fall within the remit of another Executive Councillor.

Customer Services and ICT

- Delivery of quality customer services and the customer access centre
- Corporate telephony and IT systems to support joined up customer service delivery.
- ~~The corporate~~ delivery of front line services to Council customers through the Council's reception areas and telephone services

[also clarification of the Leader's responsibilities for transformation. Now reads:

- Leading Business Transformation, working with the Executive Councillor for Finance and Resources; specific responsibility for leading externally-facing shared services, trusts, service reviews and joint projects involving other councils and organisations or which involve the responsibilities of more than one other Executive Councillor]

[also minor heading changes e.g. "Customer Services" under Exec Cllr for Finance and Resources clarified to "Customer Services and ICT"; and addition of discrete heading to cover "Trading Services" – actual wording, transferred from Leader's portfolio, remains unchanged]

2) From Executive Councillor for Finance & Resources to the Executive Councillor for Communities

- The Sharing Prosperity Fund and the Anti-Poverty Strategy, including the powers and duties of the Council in respect of issues of welfare, disadvantage and provision of opportunities for individuals and communities in the City, including provision of advice relating to citizens'

legal rights and responsibilities, welfare benefits, money advice, employment and immigration.

3) From the Executive Councillor for City Centre & Public Places to the Executive Councillor for Housing (as a Deputy Leader function)

- Council communications and consultation strategy and delivery, including the Council's website.

4) From the Executive Councillor for City Centre & Public Places to the Executive Councillor for Environment & Waste

The exercise of the Council's functions and the delivery of services including

- Policy and management of moorings

Resolved (unanimously):

- To note the changes to the Executive portfolios. (A clean set of the Executive portfolios is attached for information).

16/70/Civ Nomination For Committees For The Municipal Year 2016/17

The Committee considered a paper setting out the proposed Committee allocations by party and the nominations received. The Committee considered the rules on political balance set out in the Local Government and Housing Act 1989 in developing the recommendations set out below.

The Committee noted the nominations.

Resolved (unanimously) to:

- Recommend to Council to agree the number and size of committees and to note the nominations listed below.

SCRUTINY COMMITTEES

COMMUNITY SERVICES	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	PROPOSED NAMES OF NOMINATIONS TO THE COMMITTEE

	Labour	4 (1)	Sinnott, Ratcliffe, Smart, Bird Barnett (Alt)
	LD	2 (1)	Austin, O'Connell Nethsingha (Alt)
	Independent Green &	1	Gillespie
		7 Total	

ENVIRONMENT	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	PROPOSED NAMES OF NOMINATIONS TO THE COMMITTEE
	Labour	4 (1)	Gawthrope, Perry, Ratcliffe, Sargeant Smart (Alt)
	LD	2 (1)	Bick, Gehring Adey (Alt)
		6 Total	

HOUSING	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	PROPOSED NAMES OF NOMINATIONS TO THE COMMITTEE
	Labour	5 (1)	Todd-Jones, Bird, Gawthrope, Moore, Smart Perry (Alt)
	LD	2 (1)	Avery, Page-Croft Moore (Alt)

	Independent Green	&	1 (1)	Holland
			8 Total	

STRATEGY RESOURCES	&	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	PROPOSED NAMES OF NOMINATIONS TO THE COMMITTEE
		Labour	4 (1)	Sarris, Barnett, Baigent, Sinnott Abbott (Alt)
		LD	2(1)	Cantrill, Bick Gehring (Alt)
			6 Total	

REGULATORY COMMITTEES

**Council will need to agree a departure from proportionality rules*

PLANNING		NOMINATIONS(S)	CURRENT NUMBERS (1) =Alternate	PROPOSED NAMES OF NOMINATIONS TO THE COMMITTEE
		Labour	4 (1)	Blencowe, Gawthrope, Hart, Smart Bird (Alt)
		LD	3 (1)	Pippas, Tunnacliffe, Nethsingha Holt (Alt)
		Independent Green	& 1 (1)	Hipkin
			8 Total	

JOINT DEVELOPMENT		NOMINATIONS	CURRENT NUMBERS	PROPOSED NAMES OF
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CONTROL COMMITTEE		(2)= Alternate	NOMINEES TO THE COMMITTEE
	Labour	4 (2)	Blencowe, Baigent, Bird, Price, Gawthrope (Alt) Smart (Alt)
	LD	2 (2)	Holt, Tunnaclyffe T.Moore (Alt)
		6 Total	

LICENSING	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	PROPOSED NAMES OF NOMINEES TO THE COMMITTEE
	Labour	7 (1)	Benstead, Bird, Ratcliffe, Gawthrope, McPherson, O'Reilly, Sinnott TBC (Alt)
	LD	4 (1)	Adey, Holt, T.Moore, Pippas Page-Croft (Alt)
	Independent & Green	1	TBC
		12 Total	

OTHER COMMITTEES

CIVIC AFFAIRS	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	PROPOSED CHANGES AND NOMINATIONS
	Labour	4 (1)	McPherson, Benstead,

	LD	2 (1) 6 Total	Gawthrop, Robertson Ratcliffe (Alt) Holt, Cantrill Adey (Alt)
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EMPLOYMENT APPEALS SUB	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	PROPOSED CHANGES AND NOMINATIONS
EMPLOYMENT APPEALS SUB	Labour	5	Price, Gawthrop, Bird, Blencowe
	LD	3	Holt, T.Moore, Adey
		8 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	PROPOSED CHANGES AND NOMINATIONS
JOINT AREA COMMITTEE (with County Council)	Labour	4(1)	Blencowe, Baigent, Bird, Robertson TBC (Alt)
	LD	2(1)	Tunnacliffe, Adey Cantrill (Alt)
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS	PROPOSED CHANGES AND NOMINATIONS
CITY DEAL ASSEMBLY	Labour	2	Price, Baigent
	LD	1	Bick

16/71/Civ Nominations For Chairs And Vice Chairs of Scrutiny & Regulatory Committees

The Committee received nominations for Chairs and Vice Chairs of Scrutiny and Regulatory Committees. It was noted that there were 2 nominations for Vice-Chair of Licensing Committee.

Resolved (unanimously) to:

- i. Agree the nominations for Chairs and Vice Chairs of Scrutiny and Regulatory Committees as below:

Committee	Labour Nominations		Liberal	Democrat
	Chair	Vice Chair	Nominations	
Community Services	Sinnott	Ratcliffe		
Environment	Perry	Gawthrope		
Housing	Todd-Jones	Bird		
Strategy & Resources	Sarris	Barnett		
Planning	Hipkin	Blencowe		
Joint Development Control (City Lead)	Blencowe			
Licensing	Bird	Benstead		Pippas
Civic Affairs	McPherson	Benstead		
Employment Appeals Sub	Price			
Development Plan Scrutiny Committee	Sarris	Gawthrope		

16/72/Civ Nominations for Honorary Councillors

Resolved: (unanimously) to recommend to Council the appointment of the following former Councillors as Honorary Councillors.

- Catherine Smart
- Sian Reid

16/73/Civ Independent Person and Deputy

Resolved (unanimously) to:

- i. Recommend that Council confirm the appointment of Mr Sean Brady as the Council's Independent Person and Mr Robert Bennett as the Council's Deputy Independent Person.

The meeting ended at 6.15 pm

CHAIR